Setting Up Your JEFCOED Google Apps for Education (GAFE) Account:

1. On your Jefcoed Computer click: ctrl-alt-delete
2. On the blue screen click: Change Password (then change it :)
3. Go to google.com
4. At the top right click: sign in
5. Your GAFE account user name is the same as you usually use, but @jcboe.k12.al.us. Example: adykes@jcboe.k12.al.us
6. I recommend using Chrome when signed into GAFE.

Moving your docs from your regular Google acct to your Jefcoed acct:
1. Sign in your old acct.
2. Go to drive.google.com
3. Check the box of the items you want to move.
4. Click the box with the guy and a + sign.
5. At the bottom of the pop up box put your old acct in the "Invite People" box.
6. Make sure it says "can edit" in blue next to box.
7. Click: send.
8. These will be found under "Shared with Me"

To put Word and PowerPoint Documents on Drive:
1. Go to drive.google.com
2. On the left side of screen there is a red box that says "Create," next to it is a box with an arrow with a line under it. Click the box with the arrow.
3. Click: files… (you can also choose folder… and upload entire folder)
4. Choose the file you want and then click: open
5. Files should automatically upload.

I have a lot of resources on using Gdocs and GAFE and will be glad to share at any time. Here is a presentation I did for a school district in Memphis on using GDocs: http://bit.ly/gdocsmem. There is much more than just Docs and Drive. Here is a link from Google that lists all the apps: http://bit.ly/GAFEapps.

EDMODO:
The code for our school's Edmodo is: q3ubw6
Technology Group Code: 4yvq2b
I will start the Edmodo posts again in September. Until then, I will be posting GAFE links as I find them.

Have a great school year! If you need any tech help, please let me know!
Amanda Dykes